

SSS SOFTSKILLS TRAINING CONSULTANCY

SSS Soft Skills Training Consultancy offers Soft Skills & Personality Development Training. Our Training Programs are conducted mainly in Colleges Campus, Corporate Houses.

The matter of the fact is, in today's corporate arena, only technical knowledge is not sufficient to grow & reach to the desired success until you have achieved the excellence in soft skills to utilize your knowledge.

Evolve with SSS training programs at any stage of your career & life.

SSS Soft Skills Training Consultancy also offer great opportunity to get placed with Our Placement Partners on successful completion of Soft Skill Training Workshop with us.

The Training & Placement offered by SSS Soft Skills strives hard enough to provide adequate & highly efficient training and support them to get placed in their concerned industry.

A team of hardworking and talented executives work to support you to achieve your goal. Our Team is group of highly qualified & well experienced to deliver the expertization of different visions as per expected by the industries to bridge the gap between the academic and the professional world ensuring the students are well-prepared before stepping into the job arena.

We've partnered with various fitness centers which has consistence openings for the efficient candidates with the following skills,

- Communication Training
- Speaking & Presentation
- Interview Skill
- Personality Development
- Leadership Skills

Communication Training

Effective communication skills are the cornerstone to success in the business world.



Our Effective Communication Skills Training Workshop will help to develop the participants communication skills and ensure they understand others, whilst getting their own message across clearly and in a way that fosters positive relationships.

Our communication training courses teach practical techniques to enable you to assemble thoughts and communicate them effectively. It's time to improve your communication skills and get your point across clearly and concisely.

Ultimately Our Communication Skills Training allow you to nurture a workforce that is better able to communicate with others as well as the people within their own organisation.

Improved communication means improved results.

We OFFER best of best Solutions

At the end of Our Communication Skills Training course, you'll be efficient enough to,

- Communicate clearly and get their message across
- Encourage others to open up and speak freely with them
- Communicate confidently with people at all levels
- Cope with difficult communication situations

Speaking & Presentation Training

Speaking and Presentation skills course develops your skills as a confident and powerful presenter. Learn simple and effective techniques to manage your state of mind and build your confidence when speaking in public. Make an impact through clarity of outcomes and powerful messaging. The course has an effective system of feedback which will enable you to develop your current skills and practice your presentation techniques.

Presentation skills can be defined as a set of abilities that enable an individual to:

- Interact with the audience
- Transmit the messages with clarity
- Engage the audience in the presentation
- Interpret and understand the mindsets of the listeners

These skills refine the way you put forward your messages and enhance your persuasive powers.

The present era places great emphasis on good presentation skills. This is because they play an important role in convincing the clients and customers

Join us at SSS Soft Skills and learn how to:

- Manage your nerves and exude confidence.
- Establish rapport and engage your audience
- Plan, prepare and structure presentations effectively
- Deliver professionally; with style, passion and impact
- Design and make powerful, compelling PowerPoint presentations

It's not just about WHAT you say; it's HOW you say it! And you would like to propel yourself forward professionally, academically or socially? You too could be well on your way to becoming a dynamic and effective presenter.

Interview Skill Training

Master your Interview skills using our well framed Training program which includes.



- **Understanding on Interview Dynamics**
- **Handling on Interview Questions**
- **Body Language**
- **Mock Interview**

Every year, thousands of fresh graduates get frustrated searching for a job. Many graduates, while well versed in their own subjects, may not even get their first foot in the door when it comes to job hunting because of their lack of preparedness. Some graduates assume that appearing for an interview doesn't require any preparation and underestimate its importance, consequently failing to make an impression on the employer.

The main objective of the Interview Skills training is to equip teach students, graduates and job seekers with knowledge and techniques to effectively tackle the interview process, and leave a positive impression with your prospective employer by reinforcing your strength, experience and appropriateness for the job in question.

Upon completion of the Interview Skills training, you will be able to:

- Anticipate interview questions according to job requirement
- Practice interview skills either as an observer, an interviewer, or an interviewee
- Use mock situations to develop awareness on interviewing techniques to prepare for future interviews

Personality Development Training

Personality Development quintessentially means enhancing and grooming one's outer and inner self to bring about a positive change to your life.



Personality development grooms an individual and helps him make a mark of his/her own. Individuals need to have a style of their own for others to follow them. Do not blindly copy others. You need to set an example for people around. Personality development not only makes you look good and presentable but also helps you face the world with a smile.

The main objective of this training program is to bring about personality development with regard to the different behavioral dimensions that have far reaching significance the direction of the organizational effectiveness.

Leadership Skills **Training**

Leadership is the art of getting someone else to do something you want done because he wants to do it. – **Dwight D. Eisenhower**



LEADERSHIP TRAINING COURSE

As a leader, you are likely to need some key skills. You may not have all of these skills right now, but if you are aware of your own strengths and weaknesses you can take steps to develop the skills you don't have

Motivation : A successful leader sets a good example. Act as a role model for your team, and don't be afraid to pitch in and help out when needed. Your team will respond well to your leadership if you are willing to contribute.

If you show respect to your employees, thanking them for their work and complimenting them on their successes, they will be far more likely to respect you in return.

Communication Active Listening : You can establish excellent working relationships just by listening to staff and clients. An active listener focuses on what the speaker is saying, regularly paraphrasing to check that they've received the speaker's intended message.

Body language awareness : Be sure that your words match your body language. People read a lot into gestures and eye contact, and they will be far more responsive if what you say matches your posture, expressions and other movements.

Workshop content

Know yourself

- Explore yourself in depth
- Crating first impressions
- Personal grooming
- Tips to make a great first impression
- Self-discipline
- Tips to develop self discipline
- Benefits of developing self – discipline
- Improving your memory
- Developing and improving your patience
- Steps to overcome Fear of failure

Self confidence

- Importance
- Strategies for developing confidence
- Tips to build confidence
- Top suggestions to increase your confidence
- Exercise
- Personality
- Characteristics of personality
- Designing your own personality
- Personality Types
- Behavioral and attitude traits for building positive personality
- Conclusion

Communication Skills

- Communication Process
- Listening Skills – Active listening
- Feedback & Review
- Listening and Empathy responding
- Purposes & Levels Empathy responding
- Expressing Feelings in an Appropriate manner
- Barriers or obstacles in Communication
- Non Verbal Communication
- Understanding the importance of communication

Business Etiquette

- Introduction Etiquette
- Different types of Etiquette
- Motivation
- Introduction
- Dynamics of motivation (cultivating motivation)
- Types of motivation
- Tips to increase/develop your motivation
- Rules of motivation
- Conclusion

Leadership

- Introduction
- Principles of Leadership
- Leadership models
- Powers used in leadership
- Leadership styles
- Elements of a team
- Types of team players

Anger Management

- Introduction
- What causes Anger?
- Types of Anger
- Approaches to deal with anger
- Strategies to keep your anger at bay

Stress Management

- Causes of stress
- Signs or symptoms of stress
- Keep stress under control/manage your stress
- Beating stress – A proposed solution